STUDENT NAME _____

FINAL REPORT EVALUATION

(1) Technical component:

Advisor _____

Name of Advisor

Executive Summary _____

5 points maximum; should succinctly state objective and technical approach of project suitable for a person outside the class.

Background _____

15 points maximum; should present the basic problem to be solved and relevant background.

Technical Goals _____

25 points maximum; should describe in detail what the project is to be designed to do.

Methodology _____

25 points maximum; should describe in detail how the design task was accomplished. This should be the longest section and should include references as appropriate. Describe what worked and what did not work as appropriate.

Current Status _____

15 points maximum; should summarize the report with particular emphasis on what remains to be completed. Should describe any technical changes in the project or changes in the timetable/scope of work since the proposal was originally proposed.

Time table/Summary _____

15 points maximum; should describe any remaining work and the timetable for accomplishing such work. May be omitted if project is finished.

(2) Communications component

English _____

Letter grade only; does the report read well and have few grammatical mistakes

(3) Success component

Project demonstration _____

Yes or No; was something built and does it do something; was it convincing

Success _____

Yes or No; does project work as specified?